

# Job Service MILES CITY

A proud partner of the AmericanJobCenter network

# MILES CITY JOB FAIR 2021

Custer County Event Center • Thursday, September 16 • 1 p.m. to 6 p.m.

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Company Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email \_\_\_\_\_

Do you currently have open positions in your company? \_\_\_\_\_ If yes, what positions are open? Please be specific so we can market this information to job seekers:

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## WE PROVIDE:

- Conference table in an 8-foot space
- Two chairs
- Wi-Fi Connection
- Refreshment booth
- Electricity

## YOU NEED:

- Table covering
- Recruitment materials and applications
- Promotional items
- Educational literature
- Electrical cords if needed for displays

## Special Service Available:

Please identify display size and any other special needs to help us in assigning booths, such as height requirements, pairing up with another exhibitor, etc.:

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## BOOTHS/EXHIBITS:

**Registration fee is \$60** The installation of booths/exhibits begins at 11 a.m. on September 16, 2021. Booths **must be paid in full and set up MUST BE completed** by 1 p.m. **Businesses must have their displays in place until the final closing time of the fair** to allow all job seekers the opportunity to visit the complete fair. It is the purpose of the fair and understood by the exhibitor, that only services and products that are pertinent to employment, training and assistive services shall be displayed, demonstrated or explained. All exhibits must remain in the confines of their own space. Booths must be staffed during all hours of the event. Selling products is prohibited. Exhibitors who need to cancel must do so by September 1 to receive a full refund. Cancellations received after that date will forfeit their refund.

**For planning purposes, please RSVP by September 1.**

Enclose your registration form and cash or check (payable to Miles City Community College) and send to:

Anne Anderson  
Miles Community College  
2715 Dickinson St.  
Miles City, MT 59301

Pay online by visiting: [MilesCityJobFair2021](https://www.milescityjobfair2021.com). (Note: A processing fee will be applied to all credit card payments)