

**EASTERN MONTANA FAIR  
2022 VENDOR CONTRACT**

Name of Business \_\_\_\_\_  
Business Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_  
Business Phone \_\_\_\_\_ Home Phone: \_\_\_\_\_ Email \_\_\_\_\_

|                            |
|----------------------------|
| <b><u>EVENT CENTER</u></b> |
| <u>8' x 8' - \$110</u>     |
| <u>8' x 12' - \$135</u>    |
| <u>10' x 12' - \$160</u>   |

|                          |
|--------------------------|
| <b><u>HOME SHOW</u></b>  |
| <u>20' x 40' - \$200</u> |
| <u>Equipment - \$200</u> |

|                                            |
|--------------------------------------------|
| <b><u>Outdoor Space</u></b>                |
| <u>20' x 20' (including hitch) - \$200</u> |
| <u>20' x 40' (including hitch) - \$250</u> |

Indicate what type of electrical outlet needed: \_\_\_ 110v \_\_\_ 220v.

Add an additional \$20 if 220v is required.

Number of outlets needed: \_\_\_\_\_

Add an additional \$10 if more than 2 outlets or required.

|                                                                                           |
|-------------------------------------------------------------------------------------------|
| -Electrical is subject to availability<br>-Water is available, but not for direct hookups |
|-------------------------------------------------------------------------------------------|

Two gate passes will be given to each Space Contract, on the first day of the Fair. Set up time will be at your convenience, the week of the Fair. **Booths must be set up and in place by 3:00pm on Wednesday August 24, 2022. All Booths must remain open and in place until the scheduled closing time, stated on your application page and not being released until 8:00a.m. on Sunday Morning There will be NO exceptions to this!** Anyone leaving early, before the Sunday morning release time, will not be asked to return in future years. Outdoor vendors will stay open until at least 10:00pm, or later if desired, due to the late exit of the Demolition Derby.

Please be very specific about what you have in your booth: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Payment is due on or before August 1, 2022, to insure your booth reservation. Return this contract with payment, made payable to: Eastern Montana Fair. Mail to:

Attn: Home Show Chairman  
Eastern Montana Fair  
PO Box 1185  
Miles City MT 59301

For questions, please call Linda Wolff at 406-853-2516, or the Fair Office at 406-234-3758 (after August 1<sup>st</sup>)

**EASTERN MONTANA FAIR WILL NOT BE RESPONSIBLE FOR FIRE, THEFT, ACCIDENTS, OR OTHER HAZARDS.** If protection is desired, exhibitors must obtain coverage, at their own expense. Custer County and Eastern Montana Fair are strictly released and discharged from any and all liability for loss, including personal injury and damage to property that may be sustained.

The undersigned agrees that the contracted exhibit will be operated during the prescribed hours of the Eastern Montana Fair:

**HOURS OF OPERATION FOR ALL VENDORS**

|                         |                                                  |
|-------------------------|--------------------------------------------------|
| Wednesday               | 3:00pm to 9:00pm                                 |
| Thursday/ Friday        | 11:00a.m to 9:00pm                               |
| Saturday Vendors        | 11:00a.m. to 10:00pm                             |
| Saturday / Food Vendors | 11:00am – 10:00pm (or up to midnight if desired) |

I, the undersigned, do attest that the Eastern Montana Fair Home Show Contract information and rules have been read.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Eastern Montana Fair**  
**Inside vendor Information and Rules**  
**Wednesday August 24 - Saturday August 27, 2022**

1. The Home Show Committee reserves the right to refuse any application for exhibit space. They may also limit, deny or cancel any concessions that may be in direct competition with The Mighty Thomas Carnival.
2. Exhibitor must provide sufficient inventory of their products for the duration of the Fair.
3. Exhibitors CAN NOT sublet their contracted space, without the direct permission of the Home Show Committee.
4. No support vehicles are allowed in the contracted space.
5. **BOOTH RULES:** Exhibitors must provide their own tables/chairs, signs/banners, and decorate and/or fix booths at their own expense. Exhibitors must provide their own extension cords, and they **MUST** meet safety requirements. **Exhibits must be kept within the boundaries established.** The Home Show Committee reserves the right to charge additional fees if the exhibitor exceeds its contracted boundaries.
6. If you are direct-selling items within your booth, you must be present during above listed hours of operation. If you are not direct selling but have an exhibit, please be present to man your booth from 4:00p.m.-8:00p.m. daily during fair. Your booth must remain open throughout the Fair's established hours, and not close until the contracted time stated on the bottom of your application. Your booth will not be released until 8:00 a.m. on Sunday August 28<sup>th</sup>, 2022.
7. The Vendor/Chairman Committee has the right to limit operation of any demonstration, if in its judgment, such demonstration causes excessive disturbance to adjacent exhibits.
8. Exhibitor, and their sales staff, shall do NO canvassing or soliciting for business, outside of their own booth. This includes wearing a distinctive costume, uniform, or carrying a banner or sign in any area other than inside your own booth, without direct permission of the Home Show Committee.
9. The Home Show Committee must be notified, in writing, by August 1, 2022, if an exhibitor is unable to fulfill their contract. **THERE WILL BE NO REFUNDS AFTER THAT DATE.**
10. The Home Show Committee will not offer exclusive product sales to any vendor. However, we will attempt to keep multiple products to a minimum.
11. Food Vendors are strongly urged to remain open Saturday, longer than the scheduled closing time of 10pm, since the Carnival will be open until 11:00pm. There will be large crowds right up to the 11pm closing.

Dear Exhibitors:

Enclosed are the rules, regulations, and contract, for exhibiting at the 2022 Eastern Montana Fair, in Miles City MT, to be held: **Wednesday August 24<sup>th</sup> - Saturday August 27, 2022.**

- Since the Demolition Derby, held Saturday August 27th, will not be finished until closer to 8:00pm, we ask the outside Food Vendors to remain open until at least 10:00pm. It would be in your best interest to stay open even later, which would help make your stay more profitable, as well as service our fairgoers better. The carnival will be open Saturday night until 11:00pm.

We ask that you read the material carefully.

**Food Vendors:**

- Please visit the Montana Dept. of Health & Human Services at: <http://dphhs.mt.gov/publichealth/FCSS/RetailFood.aspx> for the rules and regulations regarding Retail Food Establishments. You must present a current Montana License, and have been inspected and licensed, by the Custer County Health Inspector, as well.
- Vendor Applications are available by doing one of the following:
  - Download the contracts at:  
Eastern Montana Fair Facebook Page or Contact Linda Wolff
  - Call Linda Wolff, Vendor Coordinator, at (406) 853-2516 or email at: [hlwolff@midrivers.com](mailto:hlwolff@midrivers.com)
- Please sign the contract and return it with your check. **Your canceled check will be your receipt.** Make a copy of the contract for your records please.

**This is not a guarantee you will get the space requested!**

**The number of food vendors we can accommodate is limited. If we have cancellations, we will notify those on the waiting list.**

- **Return Vendors have first priority. We must hear from you before by July 1, 2022, if you plan on returning.**
- Upon arrival, contact Linda Wolff at 406-853-2516 for booth location. Two courtesy gate passes will be provided for each contracted space. Additional passes may be purchased at the Fair Office. Gate Admission is \$3.00 per day, or a 4-day pass for \$9.00.
- There will be a cardboard recycling trailer on the grounds for your use. Local company, *Extreme Ice*, will sell bagged ice, close to the food vendors, and they will be operating the same hours as the vendors. They will be the only company AUTHORIZED to sell Ice. Vendors are not allowed to sell ice on the premises.
- Please feel free to contact the Fair Office, at (406) 234-3758, after August 1<sup>st</sup>, or our Vendor Coordinator at (406)853-2516, with your questions.

We look forward to having you join our Eastern MT Fair with your exhibit and displays!

Sincerely,

*Eastern Montana Fair Board*